



**BOARD MEETING AGENDA – Tuesday, November 12, 2024, 3:00 PM**  
**\*\* Please note the date/time change \*\***

In-Person or Virtual Meeting Attendance Options Available: Easton Suburban Water Authority (ESWA), Board Meetings will be held at ESWA's Main office, as well as virtually using GoToMeeting. Public participation is welcome in-person or virtually. To join virtually please use the following link <https://meet.goto.com/219915045>. If you are joining in person, please follow all safety protocols posted at the main office, 3700 Hartley Ave, Easton PA 18045.

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) COURTESY OF THE FLOOR - Public Comment
- 4) ACTION ON MINUTES
  - a) Approval of Minutes of October 14, 2024, Board Meeting.
- 5) REPORT OF ENGINEER
  - a) Status of Gannett Fleming Projects
    - i) Lower Nazareth Water System Improvements Project
    - ii) Richmond Road Water Main Improvement Project
    - iii) Lead Service Line & Water Main Replacements South Side
    - iv) City Transmission Main Replacements, 2023 Group A
    - v) WTP Media Replacement
- 6) EXECUTIVE DIRECTOR REPORT
  - a) System Operations Report
  - b) Authority Projects Report
    - i) Richmond Road Water System Improvements
    - ii) Dogwood Terrace Water System Improvements
    - iii) Glendon Water System Improvements
    - iv) Southside Water System Improvements
    - v) Lower Nazareth Pumping Station
    - vi) City of Easton Transmission Mains Group A
    - vii) 300 Block of Ferry Street Water System Improvements
    - viii) 2024 Tank Inspections

- c) Administration
  - i) Service Line Inventory
    - (1) Customer Notifications
    - (2) Reviewing Alternatives for Secondary Verification of Authority Records
  - ii) Capital & Operating Budgets

7) APPROVAL OF REQUISITIONS

- a) Requisition No. 4407: \$ 174,599.44  
 Authority Operating Account  
 Reimbursement for Capital Improvements for month of October 2024
  
- b) Requisition No. 4408: \$ 4,815.77  
 Gannett Fleming Companies, PO Box 829160, Philadelphia PA 19182-9160  
 8/24/24 - 9/27/24 Lower Nazareth Pumping Station  
 (Invoice# 074341.A\*0000042893)
  
- c) Requisition No. 4409: \$ 2,034.66  
 Gannett Fleming Companies, PO Box 829160, Philadelphia PA 19182-9160  
 6/29/24 - 9/27/24 LSL Water Main Replacement  
 (Invoice# 074913.01\*0000042894)
  
- d) Requisition No. 4410: \$ 440.12  
 Gannett Fleming Companies, PO Box 829160, Philadelphia PA 19182-9160  
 8/24/24 - 9/27/24 Richmond Road Water Distribution Main Replacement  
 (Invoice# 073041.01\*0000042895)
  
- e) Requisition No. 4411: \$ 16,961.21  
 Gannett Fleming Companies, PO Box 829160, Philadelphia PA 19182-9160  
 8/24/24 - 9/27/24 City Transmission Main Replacement Group A  
 (Invoice# 076077.01\*0000042898)
  
- f) Requisition No. 4412: \$ 3,413.25  
 Gannett Fleming Companies, PO Box 829160, Philadelphia PA 19182-9160  
 7/27/24 - 9/24/24 Misc. Development Disc/Review  
 (Invoice# 060756.04\*0000042899)
  
- g) Requisition No. 4413:  
 Joao & Bradley Construction Co, Inc. 4211 Tracy Lane, Bethlehem, PA 18020  
 09/01/24 – 10/31/24 Richmond Road Water Main Replacement  
 Pay Application # 4 – Final \$ 193,125.25

h) Requisition No. 4414:

Joao & Bradley Construction Co, Inc. 4211 Tracy Lane, Bethlehem, PA 18020

09/01/24 – 10/31/24 Dogwood Terrace Forks Township

Pay Application # 4 - Final

\$ 56,048.09

Total: \$ 451,437.79

## 8) REPORT OF COMMITTEES

a) Reports from the Committee Chairpersons

i. Executive Committee – (Walker)

1. November 6, 2024, Meeting

ii. Personnel, Wage & Benefits Committee – (Barefoot)

iii. Budget & Finance Committee – (Rosenbauer)

1. October 24, 2024, Meeting

iv. Capital Improvement & Planning Committee – (Hopkins)

v. Water Quality Committee – (Veresink)

vi. Public Relations & Communications Committee – (Walker)

## 9) REPORT OF SOLICITOR

## 10) UNFINISHED BUSINESS

## 11) NEW BUSINESS

a) Authorization to Advertise for Bids for the Southside Water System Improvements Project – Contingent Upon ESWA Staff & Solicitor Review of Plans & Specifications

## 12) ADJOURNMENT