

**MINUTES OF
EASTON SUBURBAN WATER AUTHORITY
NORTHAMPTON COUNTY, PENNSYLVANIA**

**Easton, PA
Monday
October 14, 2024
3:00 pm**

The members of the Board of the Easton Suburban Water Authority met in stated session at the above hour at the Authority office building, 3700 Hartley Avenue, Easton, PA, for the transaction of general business.

ROLL CALL

Present: Robert Walker (In -Person)
Theodore Veresink (In-Person)
Wayne Barefoot (Virtual)
Dave Hopkins (Virtual)
BJ Metz (In-Person)
Joe Mauro (In-Person)
Mike McGuire (Virtual)
Tom Rosenbauer (In-Person)
Rosie Bukics (In-Person)

Absent: None

Also in attendance were Craig Swinsburg, Executive Director; Timothy Ryan, Technology Director; Stephanie Kinsell, Financial Director; Thomas Walters, Solicitor; Rachel Govelovich, Gannett Fleming; Holly Frantz, Recording Secretary.

COURTESY OF THE FLOOR

There were no comments from the floor at this time.

ACTION ON MINUTES

On a motion from Mr. Veresink, seconded by Ms. Bukics, the minutes of the September 9, 2024, meeting was approved. No public comment was received.

Motion adopted by the following vote:

Yeas: Veresink, Walker, Barefoot, Metz, Hopkins, McGuire, Mauro, Rosenbauer, Bukics (9)

Nays: None

REPORT OF ENGINEER

Copies of the Engineer's Report were enclosed with the mailing of the September Board minutes for review prior to the Board Meeting. Updates were provided and reviewed.

REPORT OF EXECUTIVE DIRECTOR

The Management Summary was displayed on the overhead projector and reviewed.

Distribution:

- Main Installations – 1,945'
 - Glendon Project
 - 336' of 12" on Holly Street
 - 307' of 12" on Liberty Street
 - 31' of 12" on Hilton Street
 - 758' of 8" on Holly Street
 - 473' of 8" on High Street
 - 40' of 8" on Hilton Street
- Service Replacements – 15
 - Glendon Project
 - 15 – ¾" (1lead, 14 Copper)
- Service Reconnections – 14
 - Glendon Project
 - 1 – 2"
 - 1 – 1"
 - 12 – ¾"
- Service Repair – 1
 - 1 – ¾" 620 Ferry Street (Easton, Copper)
- Main Breaks – 1
 - 1 – 4" 963 Lehigh Drive (Easton, Longitudinal)
- New Fire Hydrant – 1
 - Glendon Project (Glendon)
 - Liberty Street
- Replaced Fire Hydrants – 3
 - Glendon Project (Glendon)
 - Holly Street & Crescent Street
 - High Street
 - Holly Street & Hilton Street

Service:

- New Meter Installation – 23
 - 4 – 5/8” COE
 - 18 – 5/8” ESWA
 - 1 – 1” ESWA
- Meter Changes – 180
 - 8- 5/8” - COE
 - 166 – 5/8” – ESWA
 - 1 – 1’ ESWA
 - 3– 1-1/2” ESWA
 - 2 -1-1/2” COE
- MTU’s - 66
 - 14 – COE
 - 52 – ESWA

Customer Service Monthly Information

Billing Summary

- **Bill Date: 8/15 & 8/23 Due: 9/20/2024**
 - Meters Read & Billed = 9/20/24
 - Amount billed = \$1,303,952

Disconnections Summary: (Non-Payment):

48 hr termination calls: 326

48 hr door hangers (No phone numbers): 45

Actual terminations: 41

ESW = 29

COE = 12

- Turn Off for Non-Payment of Water- 41
- Turn Off for Non-Payment of Sewer – 4

Authority Projects

- Lower Nazareth Pump Station
 - Board of Supervisors granted Approval at their August 28, 2024 Meeting.
 - Gannett Fleming working to address conditions of approval.
- Richmond Road
 - Water system work completed.
 - Pavement restoration completed.
 - Sealing & Line painting issue being addressed.
 - Sealing & Line painting issue being addressed.
 - Final pay estimate in November.
- Dogwood Terrace Water System Improvements
 - Water system work completed.
 - Pavement restoration completed.
 - Final pay estimate in November.
- South Side Water System Improvements
 - PennVEST status meeting scheduled for 8/22/24.
 - Loan/Grant was required to settle in October 2024.
 - ESWA/Gannett Fleming to provide Lease/Project schedule to PennVEST in order to request an extension on the closing of the loan.
- Glendon Water System Improvements
 - ESWA personnel working to replace the water mains on the 200 Block of High Street, Holly Street and Liberty Street in the Borough of Glendon.
 - Water system work completed on 10/4/24.
 - Line stop scheduled for 10/15/24, final main abandonment once line stop is installed.
 - Final pavement restoration hopefully prior to winter.
- 300 Block of Ferry Street Water System Improvements
 - ESWA to replace 10' cast iron water main with 12" ductile iron water main.
 - Test holes conducted the week of 10/7/24.
 - Main installation to begin the week of 10/14/24.
 - Anticipate approximately two weeks of water system construction.

- Flushing Program.
 - Lower Nazareth System
 - Completed on 9/23/24.
 - South Side Twin Reservoirs System
 - Completed on 9/27/24.
 - Water Used:
 - August: 8,047,906 gallons
 - Year to Date: 43,244,008 gallons

ADMINISTRATION

- Service Line Inventory
 - October 16, 2024 Deadline
 - November 15, 2024 Customer Notification
- Final Lead and Copper Rule Improvements
- Board Member Photos
 - November Board Meeting
- November Board Meeting
 - Rescheduled to Tuesday November 12, 2024.

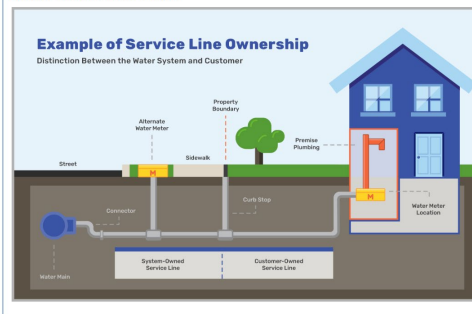
PipeInSight

- 1) WebMap Showing SLI for all customers.
- 2) Customer Survey
 - a. Phone, tablet or PC survey.

PipeInsight

Water Service Line Material Identification

Water Service Line Detail



Getting Started

You can identify the material your service line is made of by checking your water service

- > [Backflow Prevention](#)
- > [Your Water Source](#)
- > [ESWA Monitoring](#)
- > [Water Quality Issues](#)
- > [Fluoride in Your Water](#)
- > [Lead Overview](#)
- > [Water Quality Reports](#)

fittings and valves may have some lead within them.

While the ESWA treats water to make it safer for homes with lead plumbing (corrosion control), there is always a risk of lead in your water when you have lead in your plumbing.

There are two main ways lead can get into water:
 Radioactive Contaminants - When water sits in plumbing made from lead.
 Radioactive Contaminants - When pieces of lead plumbing or solder break off inside drinking water pipes.

It is important for customers to check their home for lead plumbing and take steps to ensure safe water if lead is found in your home. If your home has lead plumbing or not, there are some simple steps you can take to make sure you're getting the cleanest, safest water possible.

For more information [click here](#) to watch a video explanation from the AWWA about lead in your drinking water.

If you do find lead plumbing at your home, see "What To Do If You Have Lead Pipes" below for steps you can take at 610.258.7181.

[PipeInsight \(Service Line Inventory\):](#)

PipeInsight

To comply with requirements of the U.S. EPA's proposed Lead and Copper Rule Revision (LCRR) by 2024, Easton Suburban Water Authority is working on a project to identify the service line material type on both the company side and the customer side for all service lines.


ESWA's PipeInsight is an important program to help identify our customers service materials.

Is your Service Line Made of Lead?

Find out through our Customer Service Line material map. The most common source of lead in tap water is from the service line entering the home. So being aware of your service line material is important to your health.



Pending Board



Easton, PA Water Service Authority

Symbology
 The symbology is set to show the **ESWA water service material** on the **left side** and the **Customer water service material** on the **right side**.

Map Instructions

1. Type your address in the map search field
2. Click on the material location symbol (ID) at your service address
3. Review what materials are used in your service line
4. If the Customer side says "Unknown" please fill out our survey by clicking on the "Self-report Service Line Material" link

Easton Suburban Water Authority - Service Line Inventory Disclaimer
 The Easton Suburban Water Authority (ESWA) is conducting a service line inventory as part of our ongoing commitment to providing safe and reliable water services to our community. This inventory is intended to identify the materials used in service lines throughout our service area to ensure compliance with state and federal regulations.

Please Note:
 The information collected during this inventory is based on available records, field inspections, and customer-reported data. While we strive for accuracy, the material composition of service lines may not always be fully verifiable without excavation. ESWA assumes no responsibility for discrepancies between reported and actual service line materials unless confirmed through excavation. Customers are encouraged to review their service line materials and report any discrepancies to ESWA for further investigation. The service line inventory is a critical step in maintaining the safety and quality of our water supply. We appreciate your cooperation and understanding as we complete this important task.

Contact Us:
 For questions or more information, please contact the Easton Suburban Water Authority at 610.258.7181 or info@eswater.net.

OK

[Click Here to self Report Service Line Material](#)

Material Location Symbol

The left side of the symbol represents the portion of the service line that is owned and maintained by Easton Suburban Water Authority (ESWA).
 The right side of the symbol represents the customer-owned portion of the service line.

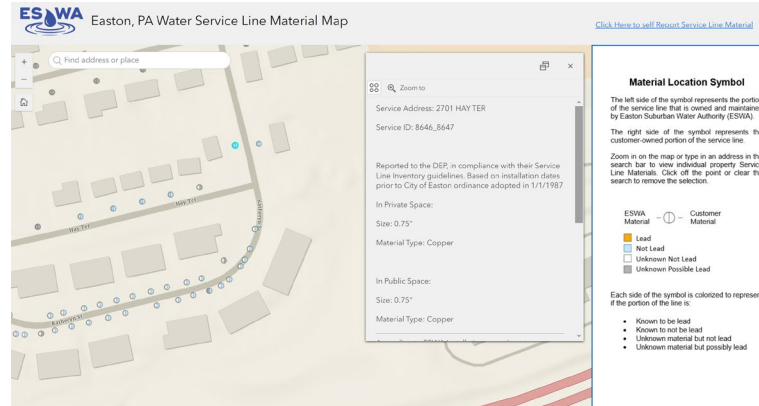
Zoom in on the map or type in an address in the search bar to view individual property Service Line Materials. Click off the point or clear the search to remove the selection.

ESWA Material (ID) Customer Material

- Lead
- Not Lead
- Unknown Not Lead
- Unknown Possible Lead

Each side of the symbol is colorized to represent if the portion of the line is:

- Known to be lead
- Known to not be lead
- Unknown material but not lead
- Unknown material but possibly lead



Web Map:

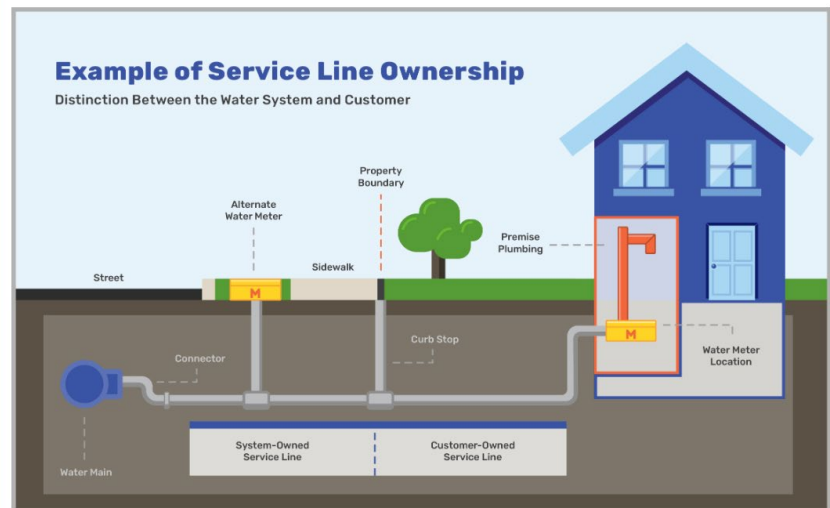
- 1) Zoom to a location or Search an address
- 2) Click to see material

Pending Board Approval

PipeInsight

Water Service Line Material Identification

Water Service Line Detail





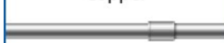
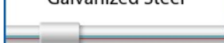
Getting Started

You can identify the material your service line is made of by checking your water service

Survey

- 1) Enter Address information
- 2) Update material
- 3) Upload pictures or documents
- 4) Submit to ESWA

Pipe type information:

Possible Pipe Materials	Pipe Material Information
 Lead	Lead: A dull, silver-gray color that is easily scratched with a coin. Use a magnet – strong magnets will not cling to lead pipes.
 Copper	Copper: The color of a copper penny.
 Galvanized Steel	Galvanized: A dull, silver-gray color. Use a magnet – strong magnets will typically cling to galvanized pipe.
 Plastic	Plastic: White, rigid pipe that is joined to water supply piping with a clamp.

Water Service Line Material*

Based on appearance, testing or existing records, please select the appropriate material of your water service line.

Unknown
 Lead
 Copper

Galvanized Steel
 Plastic

Water Service Line Install Date

Please provide the install date of your water service line. If you do not know the install date, please provide the year the home or building was built.

 MM yyyy

Source of Information

APPROVAL OF REQUISITIONS

On a motion from Ms. Bukics, seconded by Mr. Rosenbauer, requisitions were approved for payment October 14, 2024 (items 4402-4406, totaling \$185,471.35). No public comment was received.

Motion adopted by the following vote:

Yeas: Veresink, Walker, Barefoot, Metz, Hopkins, McGuire, Mauro, Rosenbauer, Bukics (9)

Nays: None

REPORT OF COMMITTEES

Executive Committee –

Mr. Walker, Chairperson, stated that the Executive Committee met last week and reviewed the agenda, talked about on-going projects and update on lease.

Budget and Finance –

Mr. Rosenbauer stated there will be a meeting 10/24/24 at 10 am to review the budgets.

At this time, Stephanie Kinsell, discussed the following reports: Funds on Deposit September 2024; Cash Flow Forecast 2024; and Income Statement – Budget Comparison for August 2024.

Personnel, Wage & Benefit Committee –

No Report

Capital Improvement & Planning Committee-

No Report

Water Quality Committee-

No Report

Public Relations & Communications Committee-

No Report

REPORT OF SOLICITOR

No Report

ADJOURNMENT

On a motion from Ms. Bukics, seconded by Mr. Mauro, the meeting was adjourned at 4:04 PM.

Motion adopted by the following vote:

Yeas: Walker, Veresink Barefoot, Metz, Hopkins, McGuire, Mauro, Rosenbauer, Bukics (9)

Nays: None

Respectfully Submitted

Holly L. Frantz
Recording Secretary