MINUTES OF
EASTON SUBURBAN WATER AUTHORITY
NORTHAMPTON COUNTY, PENNSYLVANIA

Easton, PA
Monday
July 13, 2026
3:00 pm

The members of the Board of the Easton Suburban Water Authority met in stated session at the above hour at the Authority office building, 3700 Hartley Avenue, Easton, PA, for the transaction of general business.

ROLL CALL

Present: Robert Walker (In -Person)
Theodore Veresink (In-Person)
Tom Rosenbauer (In-Person)
BJ Metz (In-Person)
Joe Mauro (In-Person)
Wayne Barefoot (In-Person)
Rosie Bukics (Virtual)
Dave Hopkins (In-Person)

Absent: Mike McGuire

Also in attendance were Craig Swinsburg, Executive Director; Timothy Ryan, Technology Director; Stephanie Kinsell , Financial Director: Thomas Walters, Solicitor: Kyra Boston, Gannett Fleming; Holly Frantz, Recording Secretary.

COURTESY OF THE FLOOR

There were no comments from the floor at this time.

ACTION ON MINUTES

On a motion from Mr. Veresink, seconded by Mr. Rosenbauer, the minutes of the June 8, 2026, meeting was approved. No public comment was received.

Motion adopted by the following vote:
Yeas: Veresink, Walker, Rosenbauer, Metz, Mauro, Hopkins, Barefoot, Bukics (8)

Nays: None

REPORT OF ENGINEER

Copies of the Engineer's Report were enclosed with the mailing of the June Board minutes for review prior to the Board Meeting. Updates were provided and reviewed.

REPORT OF EXECUTIVE DIRECTOR

The Management Summary was displayed on the overhead projector and reviewed.

Distribution:

- Lead Service Replacements: 22
  - Wolf Avenue (City of Easton)
    - 4 – ¾"
  - South 17th Street (Wilson)
    - 1 – 1"
    - 15 ¾"
  - 1 – 1" 529 Mixsell Street (Easton, Lead)
  - 1 – ¾" 16 South 8th Street (Easton, Lead)
- Main Breaks: 2
  - 6" –676 Wolf Avenue (Easton, Radial)
  - 6" – 109 North 3rd Street (Easton, Longitudinal)
- Morgan Hill High Service Valve Repairs: 16
  - 9 – 12"
  - 3 – 8"
  - 3 – 6"
  - 1 – 4"

- System Flushing
  - Flushing in Knox Avenue System (forks, Palmer, Bethlehem)
  - Water Used:
    - June: 8,056,477 Gallons
    - Year to Date: 17,122,770 Gallons
  - Knox Avenue being completed on 7/13/26.
  - North High System starting on 7/14/26, to be completed prior to the Paxinosa Tank being painted.

- New Meter Installation – 11
  - 1 – 5/8" COE
  - 9 – 5/8" ESWA
  - 1 – 4" COE

- Meter Changes – 163
  - 34- 5/8" - COE
  - 111– 5/8" ESWA

- 6 – 1” ESWA
- 1 – 1-1/2” COE
- 1 – 1-1/2” ESWA
- 7 -2” COE
- 1 – 2” ESWA
- 2 – 4” COE

- MTU’s - 32
  - 12 - COE
  - 20– ESWA

Customer Service Monthly Information

Billing Summary

- **Bill Date: 6/15 & 6/24 Due: 07/20/2026**
  - Meters Read and Billed = 12,805
  - Amount billed = $1,645,

Disconnections Summary: (Non-Payment):

- Customers past due from: 5/20/26

48 hr termination calls: 365

Landlord Letters (30 Days): 54

Tenant Doorhangers (30 Days): 41

48 hr door hangers (No phone numbers): 64

Actual terminations: 48

ESW = 30

COE = 18

- Turn Off for Non-Payment of Water- 48

- Turn Off for Non-Payment of Sewer – 7

Authority Projects

- Lower Nazareth Pump Station
  - GFT Working to finalize plans and specifications.

- Bushkill Creek Crossing / Tatamy Road Water Main
  - Easements have been recorded.
  - Bid advertisement was placed on 7/2/26.
  - Bid opening is 8/5/26 at 9 am.
  - Tatamy Road 2026.
  - Bushkill Creek Crossing 2027.

- Water Treatment Plant Filter Media Replacement
  - Contractor mobilized on 6/1/26.
  - Filter 1 and 2 have been completed.
  - Pay Estimate #1 for $87,649.20 recommended for approval today.

- Paxinosa Tank Recoating
  - DEP Permit was received on 6/26/26.
  - Bid advertisement placed on 7/8/26.
  - Bid Opening is 8/4/26 @ 1 PM.
  - Plan is for Tank to be painted this Fall.

- Route 191 Water Main Relocation/ Replacement
  - Lower Nazareth Township Roadway Improvement Project.
  - Township Engineer working to attain PennDOT Permit.
  - Construction likely the end of July/ early August.

- Lead Service Investigations
  - 49 Investigations (ESWA & Private)
    - 18 ESWA Copper
    - 31 ESWA Lead
    - 41 Private Copper
    - 6 Private Galvanized
    - 2 Private Plastic
  - Starting predictive Modeling Investigations in July
    - These investigations are being performed to help calibrate the model.

ADMINISTRATION

- Emergency Response Plan
  - ESWA reviewing final draft.
  - Plan certified on 6/29/26 prior to the deadline of 6/30/26.

APPROVAL OF REQUISITIONS

On a motion from Mr. Barefoot, seconded by Mr. Mauro, requisitions were approved for payment July 13, 2026 (items 4491-4492, totaling $242,125.36). No public comment was received.

Motion adopted by the following vote:
Yeas: Veresink, Walker, Barefoot, Rosenbauer, Metz, Bukics, Hopkins, Mauro (8)

Nays: None

REPORT OF COMMITTEES

Executive Committee –
Mr. Walker, Chairperson, stated that the Executive Committee met last week and reviewed the agenda, action items and project updates.

Budget and Finance –
Mr. Rosenbauer stated that they met with auditor and discussed the report. The final report will be in September.

At this time, Stephanie Kinsell, discussed the following reports: Funds on Deposit May 2026; Cash Flow Forecast 2026; and Income Statement – Budget Comparison for April 2026.

Personnel, Wage & Benefit Committee –
No Report

Capital Improvement & Planning Committee-
No Report

Water Quality Committee-

The Committee met with Craig, Tim, and Ed Martin, ESWA's Service Department Foreman to review our sampling updates, service line inventory status and source resiliency and alternative source plan.

- The last round of lead and copper samples were collected in the fall of 2025, with no results nearing the action levels for either lead or copper. The highest lead level detected was 0.002 ppm and the action level is 0.015 ppm and for copper the high level detected was 0.096 ppm and the action level is 1.30 ppm. Our corrosion inhibitor is working properly.
- PFA sampling started in 2023 and we have had no detection since sampling began.

- MIB and Geosmin has been detected this spring again, but levels have been relatively low with minimal customer calls. (earthy & musty smell/taste)
- Staff provided an update on the status of the Service Line Inventory. ESWA have been performing targeted test digs and performing lead service replacements as lead services are identified. Model calibration test digs will begin this summer, with approximately 250 test digs needed to calibrate the predictive model.
- Discussed potential City of Bethlehem interconnects related to the Source Resiliency and Alternate Source Plan. 4 interconnects were evaluated, and staff is recommending moving forward with 2 of the interconnects, one would be the upgrading of the intersection at Green Pond Road and Farmersville Road and the other would be the installation of a new interconnection at Carter Road and Sapphire Lane. The Committee is recommending the Solicitor and Staff work with the City and Bethlehem on creating a cost sharing agreement with the intention of completing the agreement in 2026 and performing interconnection design in 2027. Construction schedule would be determined in 2027 as design is completed. These interconnections may be able to provide approximately 2.5 MGD to ESWA on an emergency basis.

Public Relations & Communications Committee-
No Report

REPORT OF SOLICITOR

No Report

EXECUTIVE SESSION

The Board entered Executive session at 3:39 pm and resumed regular session at 4:02 PM.

ADJOURNMENT

On a motion from Mr. Barefoot, seconded by Mr. Mauro, the meeting was adjourned at 4:03 PM.

Motion adopted by the following vote:
Yeas: Walker, Veresink, Rosenbauer, Metz, Hopkins, Mauro, Barefoot, Bukics (8)

Nays: None

Respectfully Submitted

Holly L. Frantz
Recording Secretary